

**GULF STATES DISTRICT
LUTHERAN WOMEN'S MISSIONARY LEAGUE**

Mission Grant Information Sheet

1. How does the project extend the mission and ministry of the Word?

2. Who will benefit from the project? How?

3. Is the project current and ready for implementation within the 2022-2024 biennium?

4. Are there other funding sources for this project?

5. Who will be the contact person to receive the grant money, and to obtain more information, if the project is selected?

Name:

Organization:

Address:

Phone Number:

6. How will the grant money be used? (Itemize proposed purchases and costs.)

7. Who originated the proposal?

Name:

Address:

Phone:

Organization:

Now that I have the information, how do I prepare a proposal?

Your project proposal should be prepared in triplicate and will have two parts: the information paper and the resolution.

The INFORMATION PAPER should be detailed and include all the pertinent information you gathered following the guidelines above.

The RESOLUTION should be concise and specific as the following sample:

SAMPLE RESOLUTION

WHEREAS, The Great Commission of our Lord and Savior, Jesus Christ, commands us to reach out to all at home and abroad,

WHEREAS, Professional church workers are necessary to the church to carry out this command,

WHEREAS, The dormitory facilities at _____ are badly in need of remodeling,

WHEREAS, The _____ board is aware of this need and voted approval but are unable to fully finance the cost,

THEREFORE BE IT RESOLVED, that the Gulf States District of the Lutheran Women's Missionary League assembled in convention at _____, on _____ Grant the sum of \$_____ to the _____----- to enable this building to begin.

(Signed by individual, Society President, or Zone President)

Your first whereas should be the REASON for the existence of the project. Then: **WHAT** is the need,

HOW can we help with the need,

WHO will be helped with the project,

WHAT AMOUNT of money are you suggesting that we gather?

Now what do I do?

Mail all three copies of the Information Paper and the Resolution to the Gulf States District Second Vice President before October 31 in the odd-numbered year.

After the Vice President of Gospel Outreach receives it, it is dated and checked to make sure that all the necessary information is included and LWML guidelines have been followed.

It is prepared for presentation to the Board of Directors for their approval to be placed on the ballot.

All project recipients are notified when their project is placed on the ballot and again immediately after the convention to indicate if the project has been selected and in what order the votes have established the priorities for funding.